



Citizenship by Descent

Application checklist – Cambodia

Applicant Name	
Passport Number	
Phone Number	
Email Address	

- Applying online via ImmiAccount is the fastest, most efficient way to apply.
- If you are unable to lodge your application online, you can lodge your completed paper application at an Australian Visa Application Centre (AVAC).

How to use the checklist

1. Before you sign your visa application form, use this checklist to make sure that you have included all relevant documentation.
2. When you are satisfied that you have correctly completed your visa application form and all of the relevant documentation is included, you should sign and date your visa application form.

If you are applying online: Scan the original of each document in colour. If a document has multiple pages, include all pages in one file instead of separate files. All supporting documents should be a clear, high quality scan (at least 300dpi resolution, up to 2MB size). If you attach low quality scanned documents, processing of your application may be delayed.

If you are applying at an AVAC: Provide colour copies of original documents.

Important:

- Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement. It is in your interest to provide as much information as possible with your application.
- Documents not in English must be accompanied by an accredited English translation or translated by a registered business in Cambodia providing translation services.
- Please provide an email address on the application form as this is the easiest way to communicate with you.

Forms and Fees		AVAC use only
Completed application form <ul style="list-style-type: none"> Apply online at ImmiAccount Form 118 - Application For Australian Citizenship By Descent (for paper application) 	<input type="checkbox"/>	<input type="checkbox"/>
Visa Application Charge	<input type="checkbox"/>	<input type="checkbox"/>
Personal and identity documents		
Passport <ul style="list-style-type: none"> Provide a scan/copy of bio-data page of your current passport (this is the page with your photograph, personal details and issue/expiry date). Provide a scan/copy of the opposite page of your passport (signature page) and all pages containing a visa, entry/exit stamp or signature. 	<input type="checkbox"/>	<input type="checkbox"/>
Identity Declaration <ul style="list-style-type: none"> Evidence of the identity and occupation of the person completing the declaration Form 1195 – Identity declaration (for online application) 	<input type="checkbox"/>	<input type="checkbox"/>
Photograph <ul style="list-style-type: none"> Recent passport sized photograph (45mm x 35mm), no more than 6 months old, of your head and shoulders against a plain white background. <i>If applying at the AVAC, attach the photograph to the front of your application.</i> 	<input type="checkbox"/>	<input type="checkbox"/>
Birth <ul style="list-style-type: none"> Full birth certificate issued by the relevant Ministry or Authority which contains: Birth name, date of birth, place of birth and names of both parents. <i>Please be advised that the Citizenship by descent certificate will reflect the details in the official certificate issued by the Sangat/Commune. If the details in the official certificate issued by the Sangat/Commune is incorrect, please provide an updated/new official certificate issued by the Sangat/Commune.</i> Hospital Discharge letter from birth hospital or maternity clinic 	<input type="checkbox"/>	<input type="checkbox"/>
Family evidence <ul style="list-style-type: none"> Please provide a scan/copy of your Family Book and Resident Book; and A completed Form 54: Family Composition 	<input type="checkbox"/>	<input type="checkbox"/>
Documents - Parents		
<ul style="list-style-type: none"> Marriage certificate with official English Translation. If your parents are not married Page 16 of form 118, Part J – Declaration to be signed by both parents A relationship statement detailing how your parents met, how their relationship evolved, are they married and how long have they been in a committed relationship for. Both parents need to sign the statement. Evidence of parent’s relationship before and after the birth. Evidence such as photos, communications, financial support Evidence of the mother’s pregnancy such as; photos, ultrasound reports, medical check-up documents Non-Australian parent must provide: <ul style="list-style-type: none"> Passport which shows biographic page Demonstrate parents were in the same country at the time of conception, evidence such as visas and movement stamps from passports Birth certificate, National ID card, Family Book and Resident book 	<input type="checkbox"/>	<input type="checkbox"/>

<p>Australian parent/s must provide:</p> <ul style="list-style-type: none"> • Australian passport, which shows biographic page • Demonstrate parents were in the same country at the time of conception, evidence such as visas and movement stamps from passports • Australian Birth certificate (if born in Australia) • Australian citizenship certificate (if granted citizenship) • Evidence of support and care that the Australian citizen parent provided to the child and the non-Australian citizen parent before and after birth: such as financial support, emotional support, social recognition. Examples of evidence may include; joint bank account statements, money transfers, joint lease agreements, joint assets, joint liabilities, photos, evidence of communication. • If the Australian citizen parent is an Australian citizen by decent, evidence that the Australian citizen parent had lived in Australia for 2 years. Examples of evidence includes passport showing entry to Australia, school or employment records or any documents issued by an Australian Government agency) 		
Other requirements		
<p>Applicant is over 18 years of age</p> <ul style="list-style-type: none"> • The applicant will need to provide a penal clearance certificate from overseas countries in which they have lived for a total of 12 months or more, in the last 10 years (since turning 18 years of age) • Please note: Australia is considered an overseas country • Applicants who are living in Phnom Penh must provide a police certificate from the Ministry of Justice. If the applicant is living outside Phnom Penh, they must provide a police certificate from the Chief of Police of their local police authority. 	<input type="checkbox"/>	<input type="checkbox"/>
<p>Change of name</p> <ul style="list-style-type: none"> • Evidence of any name changes that have occurred for the child or parent/s, if applicable 	<input type="checkbox"/>	<input type="checkbox"/>
<p>DNA</p> <ul style="list-style-type: none"> • If the applicant is unable to provide sufficient evidence, they may voluntarily choose to undertake DNA testing. Please note the applicant will bear the costs of the testing. Please attach a statement in your application requesting DNA testing. 		
IF APPLICABLE: Receiving assistance		
<p>If someone gives you advice or lodges your application for you</p> <ul style="list-style-type: none"> • Provide Form 956 Advice by a migration agent/exempt person of providing immigration assistance 	<input type="checkbox"/>	<input type="checkbox"/>
<p>If you want someone else to receive correspondence on your behalf,</p> <ul style="list-style-type: none"> • Provide Form 956a Appointment or withdrawal of an authorised recipient 	<input type="checkbox"/>	<input type="checkbox"/>

Complete the below declaration if submitting at an AVAC

I acknowledge that:

- I understand I am applying for a Citizenship by Descent.
- I have provided all necessary documentation as requested on this checklist. or
- I have not provided all the information requested in the checklist. I am aware that the Department of Home Affairs is not required to contact me to obtain further information. I am aware that a decision may be made based on the information I have provided.
- I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information which may be requested by the department.

Please note that Departmental officers will consider all the information provided and other relevant factors in determining the visa outcome. Providing all the documents does not guarantee a positive visa decision.

Note: This must be signed by parent(s) or guardian if applicant is under 18 years.

Applicant name:

Signature:

Date:

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AVAC Use Only

AVAC Officer name:

AVAC Officer signature: