



Visitor visa (subclass 600)

Business Visitor stream application checklist – Cambodia

Applicant Name	
Passport Number	
Phone Number	
Email Address	

- Applying online via ImmiAccount is the fastest, most efficient way to apply.
- If you are unable to lodge your application online, you can lodge your completed paper application at an Australian Visa Application Centre (AVAC).

How to use the checklist

1. Before you sign your visa application form, use this checklist to make sure that you have included all relevant documentation.
2. When you are satisfied that you have correctly completed your visa application form and all of the relevant documentation is included, you should sign and date your visa application form.

If you are applying online: Scan the original of each document in colour. If a document has multiple pages, include all pages in one file instead of separate files. All supporting documents should be a clear, high quality scan (at least 300dpi resolution, up to 2MB size). If you attach low quality scanned documents, processing of your application may be delayed.

If you are applying at an AVAC: Provide colour copies of original documents.

Important:

- Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement. It is in your interest to provide as much information as possible with your application.
- Documents not in English must be accompanied by an accredited English translation or translated by a registered business in Cambodia providing translation services.
- Please provide an email address on the application form as this is the easiest way to communicate with you.

Forms and Fees	AVAC use only
<p>Completed application form</p> <ul style="list-style-type: none"> Apply online at ImmiAccount If you are unable to apply online, complete Form 1415 Application for a Visitor visa — Business Visitor stream and lodge at an AVAC. 	<input type="checkbox"/> <input type="checkbox"/>
<p>Visa Application Charge</p>	<input type="checkbox"/> <input type="checkbox"/>
Personal and identity documents	
<p>Passport</p> <ul style="list-style-type: none"> Provide a scan/copy of bio-data page of your current passport (this is the page with your photograph, personal details and issue/expiry date). Provide a scan/copy of the opposite page of your passport (signature page) and all pages containing a visa, entry/exit stamp or signature. 	<input type="checkbox"/> <input type="checkbox"/>
<p>National Identity card</p> <ul style="list-style-type: none"> Provide a scan/copy of both sides of your national ID card 	<input type="checkbox"/> <input type="checkbox"/>
<p>Birth Certificate and Marriage Certificate</p> <ul style="list-style-type: none"> Provide a scan/copy of Birth Certificate and if applicable Marriage Certificate 	<input type="checkbox"/> <input type="checkbox"/>
<p>Photograph</p> <ul style="list-style-type: none"> Recent passport sized photograph (45mm x 35mm), no more than 6 months old, of your head and shoulders against a plain white background. <i>If applying at the AVAC, attach the photograph to the front of your application.</i> 	<input type="checkbox"/> <input type="checkbox"/>
<p>Family evidence</p> <ul style="list-style-type: none"> Please provide a scan/copy of your Family Book and Resident Book; and A completed Form 54: Family Composition 	<input type="checkbox"/> <input type="checkbox"/>
Documents to show you are a genuine business visitor	
<p>Financial evidence</p> <ul style="list-style-type: none"> Provide evidence of your personal financial status and capacity to support yourself in Australia. The document should demonstrate and/or explain how the funds were accumulated. This may include but is not limited to: <ul style="list-style-type: none"> Bank deposit books or bank statement showing your savings history and/or salary over a period of time Payslips from your employer Evidence of other funds or significant assets If your employer or Australian inviter is paying for your visit, provide a letter of its support and evidence of its financial capacity. The letter should include details of what travel costs your employer will cover. Evidence may include bank statements <i>Please note you should still provide evidence of your own financial status even if an employer or inviter is funding your travel.</i> Evidence of property or other significant assets owned in your home country. 	<input type="checkbox"/> <input type="checkbox"/>
<p>Evidence of your current employment/occupation</p> <ul style="list-style-type: none"> If you are employed, provide an employment letter showing your position and salary, length of employment, leave approval and the name/contact details of the person providing the letter. If you are self-employed: Company documents. For example: business registration license, import and export permit, bank statements. If you are a student, provide evidence of your enrolment at a school, college or university. 	<input type="checkbox"/> <input type="checkbox"/>

Purpose of business visit <ul style="list-style-type: none"> Provide evidence of your proposed business activities in Australia. This may include: <ul style="list-style-type: none"> Invitation letter detailing the purpose of your visit, including the contact details of the inviter. A letter of support from your company/employer detailing your role in this visit. 	<input type="checkbox"/>	<input type="checkbox"/>
Residence status / right of return <ul style="list-style-type: none"> Provide evidence of your visa or residence status in Cambodia and your right to return (<i>only if you are residing in Cambodia but are not a Cambodian citizen</i>). 	<input type="checkbox"/>	<input type="checkbox"/>
Health and character requirements		
All applicants must meet the health requirement <ul style="list-style-type: none"> You may be required to complete health examinations, depending on your personal circumstances. This may include but is not limited to applicants over 75 years of age, applicants intending to enter a health care facility in Australia, and applicants requesting a stay period of 6 months or more. For more information: https://www.homeaffairs.gov.au/Trav/Visa/Heal If you are required to complete health examinations, you must arrange the examinations with a panel doctor: https://immi.homeaffairs.gov.au/help-support/contact-us/offices-and-locations/list You may be required to submit a medical insurance to cover your stay whilst in Australia: https://www.homeaffairs.gov.au/trav/stud/more/health-insurance and https://www.privatehealth.gov.au/dynamic/search Applicants can obtain Overseas Visitor Health Cover (OVHC) from an Australian or Overseas provided. Links to private Australian companies which provide OVHC health insurance. Alliance OVHC https://payment.ovhcallianzassistance.com.au/en BUPA OVHC https://www.bupa.com.au/health-insurance/cover/overseas-visitors 	<input type="checkbox"/>	<input type="checkbox"/>
All applicants must meet the character requirement <ul style="list-style-type: none"> If you have served in the armed forces of any country provide your military service record and/or discharge papers If you have been convicted of an offence in any country, please provide details and a Police clearance 	<input type="checkbox"/>	<input type="checkbox"/>
IF APPLICABLE: Receiving assistance		
If someone gives you advice or lodges your application for you <ul style="list-style-type: none"> Provide Form 956 Advice by a migration agent/exempt person of providing immigration assistance 	<input type="checkbox"/>	<input type="checkbox"/>
If you want someone else to receive correspondence on your behalf, <ul style="list-style-type: none"> Provide Form 956a Appointment or withdrawal of an authorised recipient 	<input type="checkbox"/>	<input type="checkbox"/>

Complete the below declaration if submitting at an AVAC

I acknowledge that:

- I understand I am applying for a Visitor visa for Business purposes.
- I have provided all necessary documentation as requested on this checklist. or
- I have not provided all the information requested in the checklist. I am aware that the Department of Home Affairs is not required to contact me to obtain further information. I am aware that a decision may be made based on the information I have provided.
- I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information which may be requested by the department.

Please note that Departmental officers will consider all the information provided and other relevant factors in determining the visa outcome. Providing all the documents does not guarantee a positive visa decision.

Note: This must be signed by parent(s) or guardian if applicant is under 18 years.

Applicant name:

Signature:

Date:

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AVAC Use Only

AVAC Officer name:

AVAC Officer signature: